

Girl Scouts Diamonds of Arkansas, Oklahoma, and Texas



CHAPERONE POSITION DESCRIPTION

Purpose

Girl Scouts – Diamonds of Arkansas, Oklahoma and Texas is dedicated to providing volunteer-led travel opportunities for girls. Diamonds Getaway chaperones will be chosen through application process and will play an essential role in the success of these opportunities and will work closely with and be accountable to the Diamonds staff Travel Pathway Coordinator.

Qualifications

- ◇ Minimum 25 years of age and un-related to other chaperones for trip
- ◇ Registered member in good standing of Girl Scouts – Diamonds
- ◇ Current background check on file with council
- ◇ Completed the following five required volunteer trainings:
 - GS101
 - Volunteer Essentials
 - New Leader Fundamentals
 - Out and About
 - Venture Out I
- ◇ CPR/First Aid certified (or willing to become certified prior to trip)
- ◇ Adheres to the principles of the Girl Scout Promise and Law
- ◇ Ability to assist girls with planning, organizing, budgeting and evaluating the trip
- ◇ Familiar with and adheres to Girl Scout Safety Activity Checkpoints
- ◇ Respect for and ability to work with people from diverse backgrounds and sensitivity to the needs of girl participants
- ◇ Reliable access to and proficient with internet/email communication
- ◇ Ability to assume financial responsibility for chaperone portion of trip expenses
- ◇ Experience with youth group trip planning and traveling
- ◇ Possesses personal integrity, demonstrates dependability, honesty and credibility
- ◇ Skilled in problem-solving and conflict resolution
- ◇ Ability to participate in pre-trip planning meetings/calls and travel with group

Responsibilities

- ◇ Works with Diamonds Travel Pathway Coordinator to ensure GSUSA and Diamonds policies/procedures are consistently adhered to
- ◇ Assists group with facilitating the all aspects of trip planning, organization, budgeting, post-event evaluation, etc, ensuring girls take active rolls
- ◇ Ensures necessary paperwork is completed and turned in following provided timelines
- ◇ Ensures safety standards and council policies/procedures are followed during all phases of trip
- ◇ Responsible for safety and well-being of participants throughout trip
- ◇ Works with group to plan/provide opportunities for girls to develop necessary skills for traveling and participate in team-building activities
- ◇ Document trip with photos and written details; at end of trip, work with group to provide articles for Diamonds' publications