

Registration Information

Accommodations

Please list all accommodations needed (allergies, accessibility needs, etc.) on the online event registration form.

Event Cancellations

If an event is canceled, the person listed on the registration form as the troop or parent contact will be notified by phone or email. For troop registrations, it will be the responsibility of the troop contact person to notify all girls registered for the event. Cancellations initiated by the council or program partner will result in full refund of fees paid.

Fees

Event fees are charged to cover the costs of events and are due at the time of registration. Fees can be paid through troop funds, individually or with Diamonds Dollars. Scholarships are not available for event fees.

Event Fee Refund/Substitutions

Event fee refunds will be given if the registrar is notified in writing 10 business days PRIOR to the event or if the attendee is unable to attend due to Covid-19 exposure or symptoms. No shows will be refunded only in the case of serious illness or family death. For serious illness, a doctor's written note is required and should be submitted within 7 days after the event. Events that are \$5 and under are ineligible for a refund. Substitutions are welcome, but please notify staff during check in if you are substituting one Girl Scout for another.

Girl/Adult Ratios

Leaders and other adults must follow Safety Activity Checkpoints for proper girl/adult ratios for all activities. Troop leaders/adults are responsible for the supervision of their own troop at events.

Event Minimums

Each event has a minimum number of attendees necessary for the event to occur. Event minimums will be stated in the event description on the registration page. If the minimum is not reached, it will be canceled and registrants will receive a refund.

Registration

Registration for programs is through gsEvents, which can be accessed from the MyGS tab on our website. All families have a MyGS account (please use the forgot password option if you do not know your password). Registrations are accepted on a first come, first served basis. We cannot hold space without payment.

Registration Deadlines

Please be mindful of event registration deadlines! Early registration is encouraged, as many events fill quickly. Fees may increase past the registration deadline or spots may not be available.

Tagalongs

A "tagalong" is any child or adult other than the specific age-level being served at the event. Unless otherwise noted in event descriptions, tagalongs are not allowed at events due to liability issues and limited space. Leaders must check with program staff or the program partner to see if it is okay to bring tagalongs and inform their troop parents of this regulation.

Event Etiquette

Have directions to the event venue and plan on arriving with enough time to walk to check-in. Please be sure to dress appropriately. Wear your Girl Scout uniform and check the weather.

Let girls take the lead! While adults should be nearby to supervise, allow girls to do activities with minimal adult intervention.

Sometimes event leaders need extra help to manage activities. If you have extra adults or self-sufficient girls, consider asking how you can help.

Be sure to thank your event leaders for sharing their time and skills with you!