

## Girl Scouts - Diamonds of Arkansas, Oklahoma and Texas

# Service Unit Troop Organizer Position Description

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**PURPOSE OF POSITION:** Organizes and maintains Girl Scout Troops and groups for the Service Unit.

**ACCOUNTABILITY:** Appointed by and accountable to the Service Unit Director for a one year term (June 1-May 31).

**QUALIFICATIONS:**

- Must be in good standing with Girl Scouts – Diamonds of Arkansas, Oklahoma and Texas.
- Be a registered adult member of Girl Scouts of the United States of America (GSUSA) and have a Volunteer Application / Criminal Background Check on file at the Council.
- Accepts and adheres to the purpose and principles of the Girl Scout movement and the goals of GSUSA and the Diamonds Council.
- Has a working knowledge, acceptance, and willingness to promote Council's goals, objectives, and policies.
- Has ability and willingness to make decisions, organize materials, accurately maintain records, and work with adults from diverse backgrounds.
- Demonstrates excellent group and interpersonal communication skills.

**RESPONSIBILITIES:**

- Attends required Service Unit position training.
- Spearheads effort of the Service Unit to attain Council membership goals and objectives.
- Recruits girls and adults who represent the diversity of the population in the assigned area through community recruitment events and other promotion opportunities.
- Organize and places girls and adults into new or existing Troops. Provide new Troops with start up support.
- Organize local recruitment events and work with Council staff to facilitate school recruitments.
- Communicates recruitment progress to Service Unit and Council staff.
- Maintains positive working relationships with Service Unit Team members, parents, leaders, and community partners.
- Maintains continuous communication with Council, and Service Unit.
- Promotes Council and Service Unit programs.
- Assists with the continued growth and development of the Service Unit and Service Team by being an active member.

I understand and agree to the terms of the position as stated above.

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SU Troop Organizer

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Service Unit Director

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Date